

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – December 18, 2012**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, December 18, 2012 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Claudia Oñate Greim  
Rose Marie Bell  
Joan Caulfield  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes

MEMBERS ABSENT: Fran Daniel

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Terry Anderson, Director of Collection Management  
Claudia Baker, Director of Development  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology  
Lillie Brack, Central Library Director  
Andrea Ellis, Learning Labs Coordinator  
Crystal Faris, Director of Teen Services  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Joel Jones, Director of Branch and Outreach Services  
Pam Kannady, Director of Human Resources  
Cheptoo Kositany-Buckner, Deputy Director  
David LaCrone, Digital Branch Manager  
Eli Paul, Director of Missouri Valley Special Collections  
Heather Pedersen, Administrative Officer  
Debbie Siragusa, Chief Financial Officer  
Mary Thompson, Outreach Manager

OTHERS PRESENT: Tom Platt

J. Kemper called the meeting to order at 4:31 p.m.

**Motion by Caulfield to approve the minutes of the November 13, 2012 regular Board meeting. Second by Mayta. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

J. Kemper reported on the December 11<sup>th</sup> Ad Hoc Committee on the Retirement Plan meeting. The Committee discussed recommendations for changes to the Public School Retirement System of the School District of Kansas City, Missouri. The Library and School District will continue to work with the School District Retirement Board on enactment of the legislative action required to make changes to the statutes governing the plan.

**Motion by Bell to approve the Consent Agenda items before the Board. Second by Dorsey. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for November 2012: Payroll (11/15/12 net cash \$220,741 plus taxes \$81,175) and (11/29/12 net cash \$246,364 plus taxes \$101,546) and (12/13/12 net cash \$214,106 plus taxes \$78,574), total amount of \$942,506; General Expense Payments including Checks (#156584-156908), in the amount of \$994,921. (LBM 3802)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for November 2012. (LBM 3803)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors. (LBM 3804)**

**Motion by Mayta to approve the recommendation of the Chief Executive to contract with Cintas Corporation for an annual amount not to exceed \$33,716. Second by Oñate Greim. Approved unanimously. (LBM 3805)**

**Motion by Dorsey to approve the recommendation of the Chief Executive to contract with Rosehill Gardens for an annual amount not to exceed \$55,000. Second by Caulfield. Approved unanimously. (LBM 3806)**

Discussing the contract with T2 Productions C. Kemper introduced Andrea Ellis, Learning Labs Coordinator, to the Board. (LBM 3807) Ellis updated the Board on the status of the grant project, funded by IMLS and the MacArthur Foundation, for research and planning of a proposed Kansas City Digital Media Lab to be located in Union Station. She reported that the goals of the grant were to complete: a mobile unit for outreach into the community, a sustainability plan for funding and development of the learning labs, and establishment of a Teen Advisory Board. T2 Productions would provide consulting on technology and interactive design and space planning for the creation of a space design for the proposed Digital Media Lab.

J. Kemper suggested that a lunch and learn meeting could be held in the coming months to give the Board an opportunity to learn more about the activities and early outcomes of the project.

**Motion by Dorsey to approve the recommendation of the Chief Executive to contract with T2 Productions for an annual amount not to exceed \$13,200. Second by Oñate Greim. Approved unanimously. (LBM 3807)**

**Motion by Mayta to approve the recommendation of the Chief Executive to authorize the purchase of desktop and laptop computers from World Wide Technologies at an amount not to exceed \$47,000. Second by Bell. Approved unanimously. (LBM 3808)**

Discussing the Proposed Board Calendar J. Kemper commented that the proposed calendar and topics are presented for Trustee review. (LBM 3809) The calendar will be placed on the January agenda for affirmation by the Board.

C. Kemper discussed the Director's Report with the Board. (LBM 3810)

Caulfield left at 5:21 p.m.

C. Kemper announced that the Library was awarded a \$140,000 grant from the Greater Kansas City Community Foundation in support of the Building a Community of Readers program. He also reported that a reception would be held on January 15<sup>th</sup> immediately following the regular Board meeting to honor Joan Caulfield for her many years of service on the Library's Board. She resigned from the Board, effective December 31<sup>st</sup>, after moving outside of the Library District.

Howard Barnes left at 5:35 p.m.

**Motion by Mayta to adjourn. Second by Bell. Approved unanimously.**

The meeting adjourned at 5:40 p.m.

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Secretary

\_\_\_\_\_  
Date