

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – June 26, 2012

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 26, 2012 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Joan Caulfield
Fran Daniel
Leon Dixon
Olivia Dorsey

MEMBERS ABSENT: Rose Marie Bell
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Terry Anderson, Director of Collection Management
Claudia Baker, Director of Development
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Henry Fortunato, Director of Public Affairs and
Communication
Kathleen Hinton, Finance Manager
Joel Jones, Director of Branch and Outreach Services
Pam Kannady, Director of Human Resources
Cheptoo Kositany-Buckner, Deputy Director
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Director of Readers' Services
Katie Taylor, Volunteer Coordinator

OTHERS PRESENT: Clark Swanson, OrangeBoy, Inc.
Todd Trent, Lockton Companies, LLCs

J. Kemper called the meeting to order at 4:34 p.m.

Motion by Daniel to approve the minutes of the May 22, 2012 regular Board meeting. Second by Dorsey. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Mayta reported on the June 26, 2012 Finance and Audit Committee meeting. He noted that the proposed budget includes a 3% cost of living increase but that it is otherwise similar to the budget for last year.

Motion by Oñate Greim to approve the Consent Agenda items before the Board. Second by Caulfield. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2012: Payroll (05/17/12 net cash \$216,658 plus taxes \$79,412) and (05/31/12 net cash \$221,720 plus taxes \$82,318) and (06/14/12 net cash \$223,945 plus taxes \$83,365), total amount of \$907,418; General Expense Payments including Checks (#154708-155005), in the amount of \$1,212,809. (LBM 3756)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2012. (LBM 3757)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors. (LBM 3758)

Siragusa introduced Trent, the Library's representative with Lockton Companies, LLCs. Trent discussed the Library's proposed contracts with The Travelers Company, Inc. and Chubb Group of Insurance Companies. He stated that The Travelers Company, Inc. did not renew the Library's workers compensation and Midwest Public Risk was the top bidder.

Motion by Caulfield to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc. and Chubb Group of Insurance Companies and authorization to join Midwest Public Risk (a group that pools the interests of its participants) for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$154,852 for FY 2012-2013. Second by Dorsey. Approved unanimously. (LBM 3759)

Siragusa reviewed the major items in the proposed budget with the Board.

Motion by Mayta to approve the recommendation of the Finance and Audit Committee and Chief Executive to adopt a preliminary 2012-2013 Library Operating Budget (General Fund) of \$18,011,919, Gifts/Grants Fund Budget of \$1,400,000, Building Corporation – Debt Service Fund Budget of \$725,894, Capital Development Fund Budget of \$200,000, and Library Parking Garage (Enterprise Fund) budget of \$369,000, and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3760)

Motion by Daniel to approve the recommendation of the Chief Executive to contract with Conference Technologies, Inc. (CTI) for the purchase and installation of audio-visual equipment for the Central Library's Francis Family Foundation Children's Library at an amount not to exceed \$15,955.68. Second by Dorsey. Approved unanimously. (LBM 3761)

Baker introduced Swanson, Chairman and Founder of OrangeBoy, Inc. Swanson gave a presentation to the Board about the services offered by OrangeBoy and the plans for analysis and application of patron usage data.

Paul gave a presentation to the Board about the Missouri Valley Room Club. He reported that the Missouri Valley Room is working towards proactive collection development and ongoing analysis of core collection gaps. He discussed the goals for the club as a group of advocates and a predictable source of revenue for acquisitions.

Oñate Greim left at 5:32 p.m.

C. Kemper discussed the Director's Report with the Board. (LBM 3762)

Motion by Dorsey to adjourn. Second by Daniel. Approved unanimously.

The meeting adjourned at 5:48 p.m.

Secretary

Date