

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – September 22, 2015

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, September 22, 2015 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Leon Dixon
Olivia Dorsey
Billie Howard Barnes
Marilou Joyner

MEMBERS ABSENT: Rose Marie Bell

STAFF PRESENT: Crosby Kemper III, Chief Executive
Amanda Barnhart, Young Adult Associate
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Lillie Brack, Director of Central Library
Melissa Carle, Library Systems and Service Program Manager
Carrie Coogan, Director of Public Affairs & Community of Readers
Anne Ducey, Manager of Exhibitions
Elizabeth Eddings, Administrative Officer
Andrea Ellis, Digital Youth Engagement Manager
Crystal Farris, Director of Youth & Family Engagement
Kathleen Hinton, Finance Manager
Jerry Houchins, Operations Manager
David LaCrone, Digital Branch Manager
Kristin Nelson, Director of Development
Jamie Mayo, Assistant Director of Youth and Family Engagement
Eli Paul, Special Collections Manager
Debbie Siragusa, Deputy Director of Administration / Chief Financial Officer
Karen Weitzel, Director of Human Resources
Steve Woolfolk, Assistant Director of Public Affairs
Heather Zoellner, Executive Assistant / Manager of Executive Services

OTHERS PRESENT: Tom Platt
Madelyn Walter

J. Kemper called the meeting to order at 4:32 p.m.

Motion by Mayta to approve the minutes of the August 25, 2015 regular Board meeting and August 25, 2015 Finance and Audit Committee meeting. Second by Howard Barnes. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Oñate Greim to approve the Consent Agenda items before the Board. Second by Joyner. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for August 2015: Payroll (08/20/15 net cash \$221,261 plus taxes \$87,123) and (09/03/15 net cash \$233,723 plus taxes \$103,890), total amount of \$645,997; General Expense Payments including Checks (#165424-165672), in the amount of \$641,951. (LBM 4052)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for August 2015. (LBM 4053)

Finance and Audit Committee did not hold the September 22, 2015 meeting, deferring to the full Board for approval of the following items from the regular Library Action Agenda: LBM 4054 and LBM 4055.

J. Kemper opened the public hearing for the 2015 property tax rate and the final 2015 – 2016 budget and asked for questions and comments. Public comment was accepted and the public hearing was closed.

Motion by Mayta to approve the recommendation of the Chief Executive to fix the Library's 2015 ad valorem tax rate at 49.33 cents per \$100 assessed valuation pursuant to the provisions of 67.110 RSMo. Second by Joyner. Approved unanimously. (LBM 4054)

Motion by Mayta to approve the recommendation of the Chief Executive to adopt a final 2015-2016 Library Operating Budget General Fund of \$19,074,021 and approve changes as noted on the attached schedules. Second by Howard Barnes. Approved unanimously. (LBM 4055)

Siragusa discussed the Operating Budget changes which included the commitment of funds for an Early Literacy position to further the Library's Community of Readers/Early Literacy initiative.

J. Kemper requested that the items relating to the Library Rooftop Terrace and Library Technology Center projects be considered and voted on together.

Motion by Dixon to approve the following Action Agenda items before the Board. All items having been recommended for approval by the Building Oversight Committee at the September 22, 2015 meeting. Second by Dorsey. Approved unanimously. (LBM 4056, LBM 4057, LBM 4058, LBM 4059, LBM 4060, and LBM 4061)

Move approval of the recommendation of the Chief Executive to finalize a contract with Architectural & Historical Research LLC ("Architectural & Historical

Research”) for the design, construction, and installation of historic markers on the Central Library’s Rooftop Terrace for an amount not to exceed \$46,000. (LBM 4056)

Move approval of the recommendation of the Chief Executive to finalize a contract with W J Cole Floor Products for the purchase and installation of carpet in the Central Library technology center for an amount not to exceed \$64,000. (LBM 4057)

Move approval of the recommendation of the Chief Executive to authorize the purchase of computer equipment from World Wide Technology, Inc. (“World Wide Technology”) at an amount not to exceed \$61,400. (LBM 4058)

Move approval of the recommendation of the Chief Executive to authorize the purchase of furniture from John A. Marshall Co. at an amount not to exceed \$145,000. (LBM 4059)

Move approval of the recommendation of the Chief Executive to contract to purchase and install a glass wall from Encompas for the Central Library’s technology center for an amount not to exceed \$14,000. (LBM 4060)

Move approval of the recommendation of the Chief Executive to finalize the vendor selection and contract for ventilation improvements for the Central Library’s technology center at an amount not to exceed \$35,000. (LBM 4061)

C. Kemper announced the retirement of Lillie Brack, Central Library Director.

Barnhart provided an overview of the Kansas City Public Library’s Youth and Family Engagement Staff’s Strategic Planning Process. Staff input was solicited in multiple methods as the planning process was developed.

C. Kemper discussed the Director’s Report with the Board. (LBM 4062)

The meeting adjourned at 5:15 p.m.

Secretary

Date