

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting –March 15, 2016**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, March 15, 2016 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Billie Howard Barnes  
Rose Marie Bell  
Leon Dixon  
Olivia Dorsey  
Claudia Oñate Greim  
Marilou Joyner

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Carrie Coogan, Director of Public Affairs & Community of  
Readers  
Elizabeth Eddings, Administrative Officer  
Jamie Mayo, Assistant Director of Youth and Family  
Engagement  
Jerry Houchins, Operations Manager  
Joel Jones, Deputy Director of Library Services  
Kristin Nelson, Director of Development  
Debbie Siragusa, Deputy Director of Administration / Chief  
Financial Officer  
Kaite Stover, Director of Reader's Services  
Mary Olive Thompson, Director of Library Outreach &  
Community Engagement  
Karen Weitzel, Director of Human Resources  
Heather Zoellner, Executive Assistant / Manager of Executive  
Services

OTHERS PRESENT: Tom Platt  
Madaline Walter

J. Kemper called the meeting to order at 4:30 p.m.

**Motion by Dixon to approve the minutes of the February 16, 2016 Building Oversight Committee Meeting, February 16, 2016 regular Board meeting and February 23, 2016 Executive Committee Meeting. Second by Oñate Greim. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has

actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Oñate Greim gave a report on the February 16th Building Oversight Committee meeting. The Committee discussed the Central Library One North Technology Center.

Oñate Greim left at 4:35 p.m.

**Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Mayta. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for February 2016: Payroll (02/18/16 net cash \$278,831 plus taxes \$104,571) and (03/03/16 net cash \$212,960 plus taxes \$86,014), total amount of \$682,376; General Expense Payments including Checks (#167011-167281), in the amount of \$700,362. (LBM 4095)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for February 2016. (LBM 4096)**

**Motion by Mayta to approve the recommendation of the Chief Executive and the Finance and Audit Committee to designate the Chief Executive to informally project the Library's nonbinding tax levy for tax year 2016 pursuant to the provisions of 137.243(1) RSMo (2010). (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 4097)**

**Motion by Dorsey to approve the recommendation of the Chief Executive to negotiate a lease with 21 W10 Condominium Association ("21 W10 Condominiums") for fifty-two (52) non-reserved spaces in the Central Library's parking garage for ten years for an estimated annual revenue of \$48,000. Second by Joyner. Approved unanimously. (LBM 4098)**

**Motion by Joyner to approve the recommendation of the Chief Executive to finalize a contract with Unisource Document Products ("Unisource") for a five-year lease of four (4) staff-use Kyocera copiers at an annual estimated cost of \$7,000, and with imageQUEST for a five-year lease of one (1) Xerox copier at an annual estimated cost of \$9,000. Second by Dorsey. Approved unanimously. (LBM 4099)**

**Motion by Dixon to approve the recommendation of the Chief Executive to approve the proposed revised Public Art Policy in accordance with Library Board Policy 002. Second by Dorsey. Approved unanimously. (LBM 4100)**

Thompson presented an update on the Outreach Department at the Library, an essential community resource for underserved populations. Highlights from the presentation are as follows: The Books to Go program delivers 6,000 books per month to children ages birth through kindergarten. The Lobby Stops program provides books to senior housing. Thompson confirmed Dixon's inquiry about cultural development considerations when selecting books for these programs. Refugee and Immigrant Services provide lifelong learning opportunities through outreach, education and advocacy. Outreach is in partnership with KCDML to host four AmeriCorps VISTAs this year.

C. Kemper discussed the Director's Report with the Board. (LBM 4101) An update on the Board Retreat planning process was provided and strategic planning topics were discussed. J. Kemper recommended identifying a problem that would engage the Board to

develop the Strategic Planning process. C. Kemper suggested Bluford as an example of current success and advancement of the Library branches.

**Motion by Mayta to convene a closed session under 610.021(3) RSMo to discuss personnel issues. Second by Joyner. Approved unanimously.**

The meeting adjourned at 6:20 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date