

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting –June 18, 2019**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 18, 2019 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
Laura Dominik  
Billie Howard Barnes  
Rose Marie Bell  
Leon Dixon  
Olivia Dorsey  
Marilou Joyner  
Susie Kenney

MEMBERS NOT PRESENT: Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Jessica Agler, Administrative Officer  
Reed Beebe, Purchasing Manager  
Melissa Carle, Director of Information Systems  
Carrie Coogan, Deputy Director for Public Affairs  
and Community Engagement  
Crystal Faris, Director of Youth & Family Engagement  
Kim Gile, Community Reference Manager  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Joel Jones, Deputy Director of Library Services  
Mary Joyce, Director of Library Outreach & Community  
Engagement  
Heather Pedersen, Executive Assistant / Manager of Executive  
Services  
Debbie Siragusa, Deputy Director of Administration / Chief  
Financial Officer  
Kaite Stover, Director of Reader's Services  
Karen Weitzel, Director of Human Resources

OTHERS PRESENT: Renee Franklin  
Tom Platt  
Pat Meyers

J. Kemper called the meeting to order at 4:30 p.m.

**Motion by Dorsey to approve the minutes of the May 21, 2019 regular Board meeting. Second by Dominik. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Dominik reported on the June 11<sup>th</sup> Finance and Audit Committee Meeting and thanked Siragusa for providing Board members with detailed information about the preliminary 2019-2020 Operating Budget. The Committee voted to recommend the preliminary 2019-2020 Operating Budget.

**Motion by Dominik to approve the Consent Agenda items before the Board. Second by Dorsey. Approved unanimously.** The following items were approved as part of the Consent Agenda: (LBM 4359, 4360, 4361)

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2019: Payroll (05/23/19 net cash \$238,319 plus taxes \$85,854) and (06/06/19 net cash \$252,133 plus taxes \$106,464) total amount of \$682,770; General Expense Payments including Checks (#177350-177646), in the amount of \$1,429,513. (LBM 4359)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2019. (LBM 4360)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors for FY 2019 – 2020. (LBM 4361)**

**Motion by Joyner to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk for coverage and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$194,900 for FY 2019-2020. Second by Dominik. Approved unanimously. (LBM 4362)**

Howard Barnes arrived 4:40 p.m.

**Motion by Dorsey to approve the following Action Agenda items before the Board. Second by Howard Barnes. Approved unanimously. (LBM 4363, LBM 4364)**

**Move approval of the recommendation of the Chief Executive to finalize a contract with Restoration & Waterproofing Contractors, Inc. (“RWC”) to provide construction repair services for the Central Library’s parking garage for a total cost not to exceed \$158,950. (LBM 4363)**

**Move approval of the recommendation of the Chief Executive to finalize a contract with Carthage Stoneworks, LLC to provide materials and construction services for the removal and replacement of limestone stairs at the Central Library’s parking garage for a total cost not to exceed \$90,980. (LBM 4364)**

**Motion by Dominik to approve of the recommendation of the Chief Executive to adopt and authorize the Board President to sign the attached resolution to authorize the Chief Executive to execute and delivery a lease for property with Magnum Group, LLC (“Magnum Group”) in order to provide a temporary library location for North-East branch patrons at a cost not to exceed \$62,250. Second by Dixon. Approved unanimously. (LBM 4365)**

**The Board approved unanimously the recommendation of the Finance and Audit Committee and Chief Executive to adopt a preliminary 2019-2020 Library Operating**

**Budget (General Fund) of \$23,768,832, Gifts/Grants Fund Budget of \$1,549,433, Capital Development Fund Budget of \$4,000,000, and Library Parking Garage (Enterprise Fund) budget of \$660,000, and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. (LBM 4366)**

Kim Gile, Community Reference Manager, presented the Library's Wikipedia Edit-a-thons. The library has hosted two and is preparing for the third event. The Edit-a-thons encourage public engagement, build community, and provide an opportunity to teach information literacy. The Library's unique collections and local knowledge are discoverable worldwide through Wikipedia.

C. Kemper discussed the Director's Report with the Board. (LBM 4367) Crystal Faris and Kaite Stover invited the Board to sign up for the Summer Reading Program and reported that two of our branches have already surpassed the goal to increase registrations by fifteen percent, and three others are getting close just two weeks into the program. C. Kemper gave an update on his research into Kansas City tax incentives and subsidies.

**Motion by Dominik to adjourn. Second by Dorsey. Approved unanimously.**

The meeting concluded at 5:56 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date