

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – July 20, 2021**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, July 20, 2021 at 5:00 p.m. online.

MEMBERS PRESENT: Jonathan Kemper, President  
Claudia Oñate Greim  
Laura Dominik  
Pete Browne  
Billie Howard Barnes  
Susie Kenney  
Michelle Smirnova  
Denesha Snell  
India Williams

STAFF PRESENT: John Herron, Chief Executive  
Jensen Adams, Energy and Sustainability Officer  
Jessica Addo, Administrative Officer  
Amanda Barnhart, North-East Branch Manager  
Reed Beebe, Purchasing Manager  
Janice Bolin, Director of Finance  
Amy Brost, Manager of Special Projects  
Melissa Carle, Director of Information Systems  
Michael Daly, Audio Visual Supervisor  
Andrea Ellis, Director of Strategic Learning  
Crystal Faris, Director of Youth and Family Engagement  
Kathleen Hinton, Finance Manager  
Joel Jones, Deputy Director of Library Services  
Dawn Mackey, Technical Services Manager  
Mary Olive Joyce, Director of Library Outreach & Community  
Engagement  
Heather Pedersen, Executive Assistant / Manager of Executive  
Services  
Margaret Perkins-McGuinness, Deputy Director for Philanthropy  
April Roy, Director of Employee Success  
Debbie Siragusa, Assistant Director / Chief Operating Officer  
Debbie Stoppello, Director of Library Collections  
Karen Weitzel, Director of Human Resources

Kemper called the meeting to order at 5:01 p.m.

**Motion by Howard Barnes to approve the minutes of the June 22, 2021 Regular Board meeting. Second by Dominik. Approved unanimously.**

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

**Motion by Dominik to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously.** The Board discussed our Minority & Women Business Enterprise participation goals, the reasons we are not meeting them, and what we need to do to meet them in the future. The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for June 2021: Payroll (06/17/21 net cash \$428,469 plus taxes \$191,268) and (07/01/21 net cash \$269,076 plus taxes \$102,098) total amount of \$990,911; General Expense Payments including Checks (#5758-5948), in the amount of \$1,973,674.**

(LBM 4497)

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for June 2021.** (LBM 4498)

Herron explained the E-Rate federal funding program and the new Emergency Connectivity Fund. Siragusa described the expanded opportunity to apply for funds from this year due to an additional \$7.17 billion added to the program from the American Rescue Plan Act of 2021. The Library is working with vendors, evaluating devices, and considering the ongoing cost while guidelines are still being issued. The Board discussed partnership options and the possibility of additional funding in the event that a second round of applications is available.

**Motion by Browne to approve the recommendation of the Chief Executive to authorize the Chief Executive to finalize the selection of vendors and authorize the purchase of Internet connectivity equipment and services from the selected vendors at an estimated cost not to exceed \$1,100,000. Second by Howard Barnes. Approved unanimously.** (LBM 4499)

Herron introduced Margaret Perkins-McGuinness, Deputy Director for Philanthropy. Perkins-McGuinness discussed fiscal year 2022 strategic development plan and the following four goals: cultivate an organizational culture of philanthropy, meet and exceed a base fundraising goal of \$2.2 million from 600+ donors, establish the library as a leader in donor cultivation and stewardship, and lay the groundwork for a forthcoming capital campaign. The four core fundraising strategies of fundraising, engagement, storytelling, and capacity-building will accomplish these goals.

Smirnova left 6:04 p.m.

Herron discussed the Director's Report with the Board. (LBM 4500)

**Motion by Browne to adjourn. Second by Oñate Greim. Approved unanimously.**

The meeting adjourned at 6:16 p.m.

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Secretary

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Date