

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – June 20, 2023

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 20, 2023, at 4:30 p.m. at the Administrative Annex.

MEMBERS PRESENT: Pete Browne, President
Billie Howard Barnes
Laura Dominik
Jonathan Kemper
Susie Kenney
Claudia Oñate Greim
Denesha Snell
India Williams

MEMBERS NOT PRESENT: Michelle Smirnova

STAFF PARTICIPANTS: John Herron, Chief Executive
Carrie Coogan, Deputy Director for Public Affairs and
Community Engagement
Brianna Daniels, Administrative Officer
Crystal Faris, Deputy Director of Youth and Family Engagement
Angela Fencl, Director of Finance / Chief Financial Officer
Joel Jones, Deputy Director of Library Services
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Debbie Siragusa, Assistant Director / Chief Operating Officer
Deborah Stoppello, Director of Library Collections

OTHER PARTICIPANTS: Andrew Jansen

* Full list of staff in attendance available by request

Browne called the meeting to order at 4:37 p.m.

Motion by Dominik to approve the minutes of the May 18, 2023, Regular Board meeting. Second by Howard-Barnes. Approved unanimously.

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Williams arrived at 4:39 p.m.

Request by Dominik to consider the Consent Agenda.

Motion by Dominik to approve the Consent Agenda items before the Board. Second by Oñate-Greim. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2023: Payroll (5/4/23 net cash \$320,864 plus taxes \$114,263) and (5/18/23 net cash \$324,467 plus taxes \$115,155) total amount of \$874,749; General Expense Payments including Checks (#10783-10976), in the amount of \$1,724,950. (LBM 4635)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2023. (LBM 4636)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors for FY 2023 – 2024 and ratify FY 2022 – 2023 expenses that exceeded estimates. (LBM 4637)

Siragusa introduced Andrew Jansen from Lockton who provided an overview of the Library's property and liability insurance.

Motion by Snell to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies, CFC, and Midwest Public Risk for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$336,364 for FY 2023-2024. Second by Dominik. Approved unanimously. (Oñate-Greim abstained). (LBM 4638)

Siragusa provided an overview of the revised budget. **Motion by Snell to approve the recommendation of the Chief Executive to adopt a revised 2022-2023 Library Operating Budget to approve changes in fund transfers as noted on the attached schedules. Second by Williams. Approved unanimously. (LBM 4639)**

Siragusa provided an overview of the proposed budget. **Motion by Dominik to approve the recommendation of the Chief Executive to adopt a preliminary 2023-2024 Library Operating Budget (General Fund) of \$28,302,873, Gifts/Grants Fund Budget of \$1,450,000, Capital Development Fund Budget of \$1,500,000, and Library Parking Garage (Enterprise Fund) budget of \$500,000 and approve fund transfers and Salary Schedule as noted on the attached schedules. Second by Williams. Approved unanimously. (LBM 4640)**

Motion by Oñate-Greim to approve of the recommendation of the Chief Executive to finalize a contract with Flynn Midwest LP ("Flynn") to provide repair and waterproofing services for the roof of the Southeast Branch at a cost not to exceed \$125,000. Second by Dominik. Approved unanimously. (LBM 4641)

Motion by Dominik to approve of the recommendation of the Chief Executive to execute contracts with various vendors to renew and begin licensing for library access to online databases at a price not to exceed \$300,000. Second by Kemper. Approved unanimously. (LBM 4642)

Discussing the Director's Report (LBM 4643), Herron highlighted the Library's signature event featuring actor Andrew McCarthy that drew a crowd of 390, the second-largest in more than three years.

Motion by Dominik to move into closed session to discuss personnel matters. Second by Kemper. Approved unanimously.

The Board was in closed session from 6:07 p.m. until 7:01 p.m. No action was taken.

Motion by Dominik to adjourn. Second by Williams. Approved unanimously.

The meeting adjourned at 7:02 p.m.

Secretary

Date